



Building the People
Who Build Organizations

Randy Siegel

BuildYourLeaders.com - 828.236.0045 - 888.836.0045

New Client Form for Organizations

Company Name: _____

Contact: _____

Title: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Email Address: _____

To Reserve Dates

Randy Siegel will reserve dates once a deposit covering fifty-percent of the fees and the full airfare is received.

Cancellation and Rescheduling

This deposit is non refundable but can be applied to sessions conducted within three months. Rescheduling requests made less than ten working days before the program date may result in additional expense.

Payments and Terms

Invoices are e-mailed at the completion of the program. Please make out all checks to Randy Siegel. All invoices are due within thirty days. In the event that invoices are not paid on time, the unpaid balance will accrue interest at the rate of eighteen percent (18 %) per annum.

I have read and agree to these terms.

Name

Title

Date

Please fax your completed and signed form to (828) 350-9162.